



Atlantic Canada  
Opportunities  
Agency

Agence de  
promotion économique  
du Canada atlantique



Canada

**Pre-authorized Debit / Direct Deposit Authorization (PAD)**

**Applicant Name:**

**ACOA Project Number:**

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**A- Pre-authorized Debits - Please attach a voided cheque and complete the following:**

Name of Account Holder(s) (If different from above)

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**If you are not providing a voided cheque, please have the following information completed and confirmed by your financial institution:**

Branch No.: \_\_\_\_\_

Institution No.: \_\_\_\_\_

Account No.: \_\_\_\_\_

Name(s) of Account Holder(s): \_\_\_\_\_

Financial Institution: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone No.: \_\_\_\_\_

\_\_\_\_\_  
Signature of Financial Institution Official

\_\_\_\_\_  
Date

All information obtained by the Atlantic Canada Opportunities Agency (the Agency) will be treated in accordance with the *Access to Information Act* and the *Privacy Act*.

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**B- Direct Deposit:**

**Progress and final payments of the contribution can be deposited directly in the above-mentioned bank account. Do you wish to take advantage of this service?**

\_\_\_\_\_ No \_\_\_\_\_ Yes

**If yes, Email Address:** \_\_\_\_\_

**I/We hereby authorize the Agency to debit the bank account identified above, as per the repayment terms of the contribution agreement(s) and any subsequent amendments. If I/we have checked YES for the Direct Deposit Service, I/we hereby authorize the Agency to credit the bank account identified above.**

**I/We hereby authorize the Agency to debit the bank account identified above with a service fee of \$15.00 if a PAD is returned due to insufficient funds.**

**I/We may revoke my/our authorization at any time, subject to providing written notification from me/us of its change or termination. This notification must be received by the 15<sup>th</sup> day of the month prior to the next scheduled payment. To obtain a sample cancellation form, or for more information on my/our right to cancel a PAD agreement I/we may contact my/our financial institution or visit [www.cdnpay.ca](http://www.cdnpay.ca). I/we acknowledge that this cancellation does not terminate any obligation that I/we may have with the Agency.**

**I/we acknowledge that I/we must continue to make payments according to the contribution agreement by a method acceptable to the Agency until the contribution is repaid in full. Should I/we stop making payments, I/we will be in default of the contribution agreement(s).**

**I/We have certain recourse rights if any debit does not comply with this agreement. For example, I/we have the right to receive reimbursement for any debit that is not authorized or is not consistent with this PAD agreement. To obtain more information on my/our recourse rights, I/we may contact my/our financial institution or visit [www.cdnpay.ca](http://www.cdnpay.ca).**

\_\_\_\_\_  
Signature of Authorized Signing Officer(s)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Authorized Signing Officer(s)

\_\_\_\_\_  
Date

**ACOA Head Office**

Blue Cross Centre, 3rd Floor  
644 Main Street  
PO Box 6051  
Moncton, New Brunswick, Canada  
E1C 9J8  
(Courier Address: E1C 1E2)  
General Enquiries: 506-851-2271  
Toll Free (In Canada and the United States): 1-800-561-7862  
Facsimile: 506-851-7403

**Nova Scotia Regional Office**

1801 Hollis Street, Suite 600  
PO Box 2284 STN C  
Halifax, Nova Scotia, Canada  
B3J 3C8 (Courier Address: B3J 3N4)  
General Enquiries: 902-426-6743  
Facsimile: 902-426-2054  
Toll Free: 1-800-565-1228

**New Brunswick Regional Office**

570 Queen Street, 3rd Floor  
PO Box 578  
Fredericton, New Brunswick, Canada  
E3B 5A6  
(Courier Address: E3B 6Z6)  
General Enquiries: 506-452-3184  
Facsimile: 506-452-3285  
Toll Free: 1-800-561-4030

**Newfoundland and Labrador Regional Office**

John Cabot Building, 11th Floor  
10 Barter's Hill  
PO Box 1060 STN C  
St. John's,  
Newfoundland and Labrador, Canada  
A1C 5M5 (Courier Address: A1C 6M1)  
General Enquiries: 709-772-2751  
Facsimile: 709-772-2712  
Toll Free: 1-800-668-1010

**Prince Edward Island Regional Office**

Royal Bank Building, 3rd floor  
100 Sydney Street  
PO Box 40  
Charlottetown, Prince Edward Island, Canada  
C1A 7K2 (Courier Address: C1A 1G3)  
General Enquiries: 902-566-7492  
Facsimile: 902-566-7098  
Toll Free: 1-800-871-2596

**Enterprise Cape Breton Corporation**

Silicon Island  
70 Crescent Street  
PO Box 1750  
Sydney, Nova Scotia, Canada  
B1P 6T7 (Courier Address: B1S 2Z7)  
General Enquiries: 902-564-3600  
Facsimile: 902-564-3825  
Toll Free: 1-800-705-3926